Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	GOPAL CHANDRA MEMORIAL COLLEGE OF EDUCATION
Name of the head of the Institution	DR. SHREYASHI PALTASINGH
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03325672826
Mobile no.	8777016551
Registered Email	gcmcollege@rediffmail.com
Alternate Email	iqacgcmcollege@gmail.com
Address	79/1, H.P. BISWAS SARANI, NEW BARRACKPUR,24 PARGANAS (NORTH), KOLKATA
City/Town	KOLKATA
State/UT	West Bengal

Pincode	700131

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Paramita Bandyopadhyay (Das)**
Phone no/Alternate Phone no.	03325675823
Mobile no.	9051944172
Registered Email	**iqacgcmcollege@gmail.com**
Alternate Email	**gcmcollege@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.gcmcollege.in/naac/aqar/

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.gcmcollege.in/naac/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.60**	**2016**	**11-Jul-2016**	**10-Jul-2021**

6. Date of Establishment of IQAC	**14-Mar-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

NATIONAL CONFERENCE	31-Jul-2018 6	130
OBSERVATION OF THE ANNIVERSARY OF THE HISTORIC SPEECH BY SWAMI VIVEKANANDA AT CHICAGO	17-Sep-2018 3	100
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

NATIONAL CONFERENCE ,OBSERVATION OF THE ANNIVERSARY OF THE HISTORIC SPEECH BY SWAMI VIVEKANANDA AT CHICAGO, COMMUNITY OUT REACH PROGRAMME, DEVELOPMENT OF VALUES THROUGH MORNING ASSEMBLY AND ALSO THROUGH TEACHING IN REGULAR CLASSES.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
NATIONAL CONFERENCE	TOTALLY SUCESSFUL

OBSERVATION OF THE ANNIVERSARY OF THE HISTORIC SPEECH BY SWAMI VIVEKANANDA AT CHICAGO	TOTALLY SUCESSFUL
COMMUNITY OUT REACH PROGRAMME,	TOTALLY SUCESSFUL
DEVELOPMENT OF VALUES THROUGH MORNING ASSEMBLY AND ALSO THROUGH TEACHING IN REGULAR CLASSES	TOTALLY SUCESSFUL

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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
IQAC	10-Jan-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	21-Jun-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	17-Dec-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Gopal Chandra Memorial College of Education is a government-funded co-educational college. The college is affiliated with the West Bengal University of Teachers' Training, Educational Planning and Administration, and follows the university's curriculum. The WBUTTEPA, Kolkata B. Ed. Curriculum follows NCTE norms and patterns, and it strives to create professional competencies and skills through curriculum transaction. Both teaching and non-teaching faculties are actively involved in curriculum development. Academic and co-curricular activities are two major aspects of the curriculum. Both are crucial for a person's overall growth. Academic and co-curricular activities take place at the same time. Academic Portion encompasses a significant portion of every curriculum. As the course progresses in face-to-face mode, there are numerous choices for interactions between students and teachers. Due to technical

advancements and the advancement of internet technology, faculty are now using a variety of ways and techniques to offer lectures. All faculties are proficient in using various teaching-learning systems. For engagement, evaluation, and study materials, professors use LMS (Google Classroom). PPTs are used by professors to educate and learn. The B.Ed. curriculum is divided into two sections: theory and practise. Teachers planned various activities, seminars, and interaction time for the theoretical section. The practical portion of the practise runs smoothly. Practical work completed both within and outside of the college. The academic calendar is created by the college to ensure that academic and co-curricular events operate smoothly throughout the year. Colleges also administer tests to assess students' progress. The institution also hosts a variety of seminars and programmes on issues such as value education, inclusive education, life skill education, and other topics to inspire student-teachers to embrace values and inclusive education.In college, co-curricular activities are very common. Throughout the year, indoor and outdoor games are played. The college hosts a sports day as well as many cultural events.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	TEACHER EDUCATION	49
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
A feedback mechanism is critical for any institutions correction and progress. Feedback is a continual process in our college that assists us in making informed decisions about the school. In the past, our institution collected input on paper, but now we use a Google form to collect feedback from students, parents, and teachers. Students' feedback-Any educational institutions most significant issue is student feedback. During each semester, students provide feedback. Teachers meeting on significant issues of learners held after obtaining input. Important choices on academic and co-curricular matters were made during the meeting. Teachers who use the concern technique play an important part in this process. Parents feedback-Our institution also collects feedback from parents. We make every effort to analyse the parents input in depth. It assists us in improving the relationship between students and teachers. Its also beneficial to be aware of their Wards progress. They also make helpful suggestions for improving our college system. Teachers Feedback-Teachers provide input on academic and other matters. It is critical for any organisation to have. In these matters, the academic council makes key decisions. In most cases, teachers opinions are sought primarily in curricular transection, Learning Design, practise teaching, and simulation. The authority makes critical decisions on the subject.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	TEACHER EDUCATION	50	336	50

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	50	0	8	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
8	6	14	1	1	0

View File of ICT Tools and resources

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring has been used in our college (GCM College) for many years to establish a better and more successful relationship between students and teachers, as well as to regularly monitor, counsel, and guide students in educational and personal matters. All teachers serve as mentors to the pupils that are assigned to them. Students must have a lot of faith in their mentors. This is a continuous process that will last till the end of the students academic year. The IQAC has taken the lead in introducing student mentoring. Students are classified according to their academic paths and key disciplines (Method Subjects). They are separated into 6-7 student groups. All students have freedom to contact to any teachers in any time. Mentoring system engaged in both cases academic and co-curricular issues. After gathering the relevant information, mentors maintain and update the mentoring format. Mentors are supposed to provide advice and counselling as needed. Mentors typically meet with students individually or in groups. On the mentors recommendation, parents are contacted for counselling and a special meeting with the principal in rare circumstances. If a student is identified as having a deficit in a particular area, the mentor is responsible for informing the subject teacher. • Outcomes of the system a) The percentage of pupils who attend class has increased significantly. b) They are self-assured. c) The student-teacher connection improved significantly as a result of direct communication between mentor and student.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
50	8	1:6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
8	8	0	5	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

| BEd | TEACHER EDUCATION | SEMESTER-II | 24/12/2018 | 08/03/2019 |
| BEd | TEACHER EDUCATION | SEMESTER-III | 30/09/2019 | 13/09/2019 |

View File

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institute is affiliated to West Bengal University of Teachers' Training Educational Planning and Administration (WBUTTEPA), Kolkata and follows the Examination pattern of the university. WBUTTEPA guidelines are strictly adhered to with respect to evaluation process. There are internal tests (35marks), theoretical internal (15 marks), practicum internal (10 marks) conducted by college. The schedules of internal assessments are communicated to students and faculty in the beginning of the semester through institute academic calendar which is prepared based on the university academic calendar. College also conduct test examination for internal evaluation of the learners. The institute has reformed the continuous internal evaluation system from faculty centric to student centric. The Institute Exam cell framed guidelines for conducting the CIE in line with calendar of the Affiliate University and the Institutions. Institution also conducts it through formal and informal ways in classroom.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Preparation and Adherence of Academic Calendar:Every year, the institution makes plans for the instructional schedule. Exam dates, seminars, conferences, guest lectures, workshops, and industrial visits are all covered by the academic calendar, as are holidays, vacation dates, and festivals. The academic calendar shows how many effective working days are available in each semester. The principal and senior staff then create the timetable by combining the available working days with the subject curriculum content. As a result, the academic calendar keeps track of how well the curriculum is delivered with academic inputs. Preparation and Adherence of Teaching Plan:Concern faculties construct 16-hour weekly teaching plans for their particular disciplines. According to the subject requirements, these 16 hours are divided between classroom instruction, case studies, role plays, workshops, and lab sessions. These plans are created ahead of time and serve as a guide for running sessions. The principle monitors each courses development and ensures that it is completed on time and effectively within the allotted time period, with a proper combination of practical and theoretical inputs.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.gcmcollege.in/academic/academic-curriculum/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	BEd	TEACHER EDUCATION	49	49	100

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<u>NIL</u>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
BED	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	0	0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication

NIL	0

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Effectiveness of Constructivist Approach on Academic Achievement in Science at Secondary Level	Samaresh Adak	International Journal of Research and Analytical Reviews (IJRAR)	2019	0	GCM College of Education	0
Constructivism And It's Socio-philosophical Implication 102-109 In Educationt y	Samaresh Adak	Educatum, Peer Reviewed Journal	2019	0	GCM College of Education	0

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	NIL

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nill	0	0	0	0

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	0	0

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	0	0

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	NIL

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10985500	10985500

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Campus Area	Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Nill
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7305	1313366	245	34388	7550	1347754
Reference Books	9425	2798754	258	2798754	9683	5597508
e-Books	1	0	1	5900	2	5900
Journals	119	213878	7	12500	126	226378
e-Journals	1	0	1	0	2	0
Digital Database	2	0	0	0	2	0
CD & Video	28	216974	0	0	28	216974
Library Automation	1	165873	0	0	1	165873
Weeding (hard & soft)	4013	553521	0	0	4013	553521
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others

	mputers	Lab		centers	Centers		nts	Bandwidth (MBPS/ GBPS)	
Existing	19	1	2	1	0	2	7	2	1
Added	0	0	0	0	0	0	0	0	0
Total	19	1	2	1	0	2	7	2	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1062150	467038	1547150	283514

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Campus Infrastructure Maintenance: The college oversees the maintenance of buildings, class-rooms and laboratories. Constant maintenance work taken up round the year to ensure the effective utilization of physical, academic, and support facilities. The management undertakes works on a regular as well as contract basis. Quatation Forms received for various works like civil, electrical, plumbing, cleaning, and other works are scrutinized by the Principal with Tender committee and sent to the Governing Body to approve the process. Periodic painting and white washing of building and labs enhance the physical ambience of the college infrastructure. Amenities such as Air conditioners, CCTV cameras, water purifiers, generators, UPSs etc. are regularly checked and maintained. Cleaning of water tanks, plumbing, wood work and civil works are undertaken periodically. Attending to leakages, meeting out water scarcity in the summer, maintaining drainage lines, monitoring garbage disposal are the major challenges tackled effectively by the Administrator of the campus. Sweeping of classrooms, staff rooms, stair cases, corridors, seminar halls are done by the sweepers while toilets are cleaned daily. Waste and garbage collection, its segregation and disposal is done by a municipality staff. The whole campus is brought under the surveillance by the installation of CCTV camera at principal's room, classroom, office, corridors and library for protection. The security guards work in shifts for ensuring security and safety of the college campus. Laboratory Maintenance: Regular maintenance and periodical inspections ensure safe electrical and chemical equipments in the Science laboratories. Teachers are inspected the instruments regularly for effective functioning of the equipments and for ensuring safety. In the Physics Laboratory equipments are maintained regularly. Chemical substances and acids in chemistry laboratory are maintained as per approved norms. Social Sciece Lab and Psychology Lab eqipments are maintained regularly. Faculty and Convener of the maintenance committee check if the equipments of the laboratory and

department are well-maintained and wellprotected. ICT Lab equipments such as computers, printers network are constantly monitored by the IT technicians who take immediate steps to replace the non-working gadgets. Periodic updation and antivirus spyware scans are run regularly to protect the computer from malware. Sports Equipments Maintenance: Under Physical Guest Lecturer gym and game equipments are checked periodically for safety purposes. The playground is well-maintained by the workers. The old and obsolete sports equipments are replaced when required. Library Maintenance: The library and its corridors are swept, mopped and maintained dust free and clean by the sweeper and support staff. They also take care of dusting the books and furniture. A Library Advisory Committee headed by the Librarian takes care of day to day maintenance of the library and its infrastructure. Maintaining the stock register and the details of available books and journals, sorting and arranging them in the respective racks, maintaining the issue register etc are meticulously done to enable the students to use the library effectively.In the Library, worn out and damaged books and furniture are identified and replaced regularly based on the needs.

https://www.gcmcollege.in/library/activity/support-system/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scolership/Financial Support From State Govt.	16	128000
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0

View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
0	Nill	0	NIL

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	0	0	0	0

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance

		redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	0	NIL	NIL	NIL	NIl
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
PICNIC	Institutional level	110
ANNUAL CULTURAL PROGRAMME	Organized Institutional Level Cultural programme	90
Celebrate 15 th Auguest	Organized Institutional Level	48
Sports activities	Annual Sports	96
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	NIL	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student try to utilize all possible opportunities to in cultural a proper séance of values through the curriculum and also develop an understanding of

the critical factors affecting us today through several co-curricular activities. Some of those are cited below. • Excursion:- College conducts educational excursion and student council until leafe proper inisitive to fulfill this purpose and organize properly. • Social work:- Student council organize Blood donation camp on regular interval with Teacher's and staff's actively participate and cooperate . • Annual Sports:- Annual Sports and Exhibition etc are organize through student council within college campus. They also celebrate Saraswati Puja, Rupublic Day (26th January), Independence Day (15th August), Teacher's Day (5th September), Language Day (21st February), Basant Utsav etc. A Student Council is a group at elected and volunteer students working together with an adult advisor with in the frame work of constitution or by laws to provide a means for student expression and assistance in college affairs and activities, give opportunities for students experience in leadership and encourage student / faculty /community relation. A student council is a group at students leaders who work with an adult advisor to collaborate with others to impact their college community , which impacts their city, which impact our state, which impacts our country which changes the world. Through project and activities students councils work to :- • Promote citizenship • Promote Scholarship • Promote Leadership • Promote Human relations • Promote Cultural Values Promote citizenship:- • By supporting and further developing democracy as a way at life. • By involving students in meaningful, purpose-oriented activities. • By leading each individual in developing a sense of personal responsibility and earned self respect.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

G.C.M College of Education considers its alumni to be a gift to people and country because of the institutions tradition, which evolves its students into healthy talent management capable of offering fruitful work ethics to the community. This type of emotion stems from alumni involvement in academic and cultural endeavors at the college. The following actions under the alumni engagement process have been followed at G.C.M College of Education: a) During the yearly reunion festivities, alumni members gather and reminisce on their time in college. Teachers and staff are also touched by remembrance of former students, making the college reunion gathering even more touching. b) The alumni association responds to every situation that arises inside the college, whether implicit or explicit. In needful times, their ideas help the college administration in taking more intensive interventions, and in difficult times, they support the institution without any sort of hesitation. In these cases, the alumni association holds conferences to discuss their perspectives on various topics, and the college managing committee always values such perspectives as constructive feedback because the college believes the alumni consistently provides the most beneficial perspectives. c) The student community participates in all of the colleges endeavours, whether academic, cultural, or societal in nature. The alumnis ideas, hobbies, and creative works were also included in the college journal, expressing their pride in the colleges traditions. It also fosters communication between alumni community and current students at the institution. d) The graduates accomplishments enhance the G.C.M College of Educations reputation in the community and among educators. It represents the institutions ideology and perspective on shaping students lives and ensuring the expansion of a variety of professional fields pursued by alumni. This quality also encourages students to participate in G.C.M College and achieve success in their future careers. e) The current student committee of the college constantly seeks advice from alumni, as the council strives to draw on the associations experiences in various scenarios when conducting series of activities. Because each event necessitates agility

and distinctiveness in the organisation methods, it is challenging for the council to handle all of the aspects of the occasions without competent supervision. Through all of this procedure, the alumnus not only shares their insights with new students, but also shares ways for dealing with obstacles, which will aid them in dealing with stress in their different lines of work.

5.4.2 – No. of enrolled Alumni:
200

5.4.3 – Alumni contribution during the year (in Rupees) :
0

5.4.4 – Meetings/activities organized by Alumni Association :

1) Organized a blood Donation Camp, 2) Organized awareness programme regarding environmental issues.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institute was established by 'Siksharthi Samaj' New Barrackpur in the year 1967, on 2nd July in memory of Late Gopal Chandra Majumder (an eminent teacher of that period). The Institute always emphasizes on decentralization and participative management and takes the following steps for the said purpose. In decision making process every members of this college to express their views and those suggestions are well taken for the progress of the college. College (1) Governing body is the policy making body and the decisions taken on the GB meeting are implemented through different (2) Sub committees formed for different purposes. Our Governing Body is constituted of past present teachers of different colleges schools having experience in institution development for a long period of time. In the Governing body, there are two Govt. nominees, two university nominees, three teacher nominees, one non- teaching staff nominees and one student representative as per State Govt. rules. State Govt. also select and send the name of an eminent personality as the President of the GB. Principal of the institute act as the ex-officio secretary of the GB. Meeting of the Governing body is held more than four times in a year to discus and resolve various issues of the college. Our faculty members actively participate in various curricular and co-curricular activities. There is a Teacher's Council. All the teachers (Full time, Part time, CWTT) librarian are its members. There are various sub-committees like – 1. Academic sub-committee, 2. Finance Sub-committee, 3. Purchase Sub- committee, 4. Admission sub-committee, 5. Building sub-committee, 6. Maintenance sub-committee, 7. Women and sexual harassment Cell, 8. Magazine sub-committee, 9. Cultural sub-committee, 10. Sports subcommittee 11. Library sub-committee, 12. Journal sub-committee,13. IQAC Cell, 14. College prospectus sub-committee, 15. 16. Anti Ragging committee, 17. RTI Cell, 18. Grievance Re dressal Cell, 19. NAAC sub-committee, 20. Placement Cell, 21. Website/computers/ICT/online academic activities sub – committee etc. to address various related issues and report it to college authority as per need.

6.1.2 – Does the institution have a Management Information System (MIS)?
No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Gopal Chandra Memorial College of Education is under West Bengal University Of Teachers' Training, Education Planning and Administration, Kolkata and follow the prescribed B. Ed. Curriculum of this University with effect from session 2018-2019. The B. Ed. Curriculum prescribed by WBUTTEPA, Kolkata, follows NCTE norms and it aims to develop professional skills through curriculum transaction and other activities. Though the Institution does not have any direct role for curriculum development, it follows the prescribed curriculum of the affiliating University i.e. WBUTTEPA . Faculty members of college actively participate in different curriculum development programme, seminars workshops. The institution has developed a college prospectus which provides all the relevant information about the curriculum proposed related activities which help student-teachers to prepare themselves for B. Ed. course in an effective manner. The institution develop academic calendar for transaction of curriculum. Curriculum consists of different Theory papers along with Practicums which are evaluated both externally internally.
Teaching and Learning	Teacher education refers to the policies and procedures designed to equip prospective teachers with the knowledge, attitudes, behaviors and skills they require to perform their tasks effectively in the classroom, school and wider community. It is a programme that is related to the development of teacher proficiency and competence that would enable and empower the teacher to meet the requirements of the profession and face the challenges therein. The Institute emphasizes on a student centric approach and tries to encourage student's involvement through participatory learning. Every student is encouraged to develop communicative skill and innovative ways of expression through various curricular and co curricular activities. The following steps are taken for the development of the teaching learning process • Preparing academic calendar • Using ICT based method of teaching • Conducting

	unit test, group discussions and home assignment etc. • Exposing student for outdoor learning through educational trips, excursions, camps etc.
Examination and Evaluation	As per university prescribed curriculum there are four semesters having full marks of 500 marks for each semester including both Theoretical and practicum papers. The Practical papers are evaluated both externally internally but theoretical papers are evaluated externally. For internal assessment, there is continuous comprehensive evaluation which is based on percentage of attendance, participation in different co-curricular programmes, performance in term papers, seminars, teaching skills during internship program and internal exams. Also conducted peer evaluation of simulations teaching and class demonstrations for improve the teaching skill of trainee teacher. For practicum's students are divided into small groups and each group is guided by a faculty member. Every student prepares practicum files as per the guidance of the concerned faculty member. Viva voce is conducted for each practicum by external examiners.
Research and Development	Educational research improves teaching and learning methods by empowering with data to help teach and lead more strategically and effectively. Educational research helps students apply their knowledge to practical situations. Teaching, research and extension are vital parts of any higher educational institutions. The status of any institute depends on the excellence of research and education and consequently development. National Assessment and Accreditation Council (NAAC) and ranking agencies (NIRF) give considerable weightages to the quality of research undertaken by faculty and students of the institute. The Institute encourages its faculty members to publish research articles on reputed journals as research publications carry extensive weightage in the faculty selection, promotions, increment and academic performance index (API) as recommended by the University Grants Commission (UGC) time to time. The college annually publishes a peer reviewed research journal namely

	Educatum having ISSN No. – ISSN 0975-641. Students are encouraged to undertake various Action research programmes under the able guidance of faculty members .The following steps are adopted to increase the interest of teachers and students towards research: 1.Establishing research sub-committee for inculcating research atmosphere. 2. Teachers are encouraged to write innovative practicum projects . 3.Teachers are encouraged to pursue research degrees. 4. Research materials are provided to the faculty to enhance their research capabilities. 5.Out of 11 permanent teaching staff in the college3 teachers have Ph. D. 8 teachers are doing Ph. D programme. 6. The College journal with ISSN both on line and print version is being regularly published.
Library, ICT and Physical Infrastructure / Instrumentation	The library and Information Centre of the college is situated on the second floor of the north block. The library is well equipped and spacious with necessary sufficient reading and reference material, issuing counter, computers (with internet), printer, scanner, chairs and tables. It has adequate holdings in terms of books, journals, other learning materials and facilities for technology aided learning which enable students to acquire information, knowledge and skills required for their study. The library has a key role in supporting the academic activities of the institution by establishing, maintaining and promoting library and information services. It supports the teaching and research programmes of the college by maximizing access to information. The institution has a well equipped ICT lab with 10 PCs where the students and teacher educators use the computers. There is a trained skilled staff in it to meet the needs of students and faculty members. Students and Teacher Educators use multimedia such as texts, graphics, videos, animation and sound to support the learning activities as well as Multimedia teaching -learning process using LCD and LED Projectors . There is 24 hours internet connection in the laboratory. The ICT laboratory is used by the student teachers as a learning resources to prepare power point

	presentation and preparation of teaching aids. The college has a three storied building and total built up area of 2260.63 sq.meter. The institution has well furnished, spacious and excellent physical infrastructure as per norms of NCTE, UGC, Government and University in terms of Classrooms, Staff rooms, Library, ICT Lab, Language Lab, Psychology Lab, Science Lab, Physical education room, Gymnastic room, Auditorium with Conference Hall, Guest room, Store, Canteen, Toilets, Administrative Office and Principal's room. The development and maintenance of infrastructure and learning resources is funded by the UGC, Govt. of West Bengal and the college fund.
Human Resource Management	As per Government of West Bengal and WBUTTEPA rules Human Resource Management is done on inter-personal communication basis, student consultancy are done at the group or at the individual level by all faculty.Human resource management is the effective management of people in an organization. Hence it helps to gain a competitive advantage. It exists to improve the skills and knowledge of people in an organization. Hence its aim is to maximize an individual's ability. This will make the individual work in the best way possible. Human resource management ultimate aim is to help the organization to achieve success. Therefore it prepares people for this aim. The important people directly involve with the institution are the principal, teachers, non teaching staff , students and all other stakeholders like members of GB, Alumni association, guardians and above all the local people and other well wishers. Meetings are conducted on regular basis to collaborate with all stake holders and their constructive suggestions are implemented for the development of the college . Human resource management also help in increasing student performance. This happens due to the involvement and motivation of the teachers. Furthermore, human resource management also tries to make teachers more efficient. Efficient teachers help in better development of students. All stake holders are responsible in one

	way or the other for the administration of the college. So an efficient human resource management system would mean an efficient administration.
Industry Interaction / Collaboration	Our college is trying to collaborate with different industries/organizations considering its benefits for all concerned. The college approached some local near by industries for students visit which help students to gain first hand experience for better utilization of expertise and greater resource generation. It also helps for better placement of students. Through this approach students gain access to the latest technological and management developments. Students can apply their theoretical knowledge on practical fields. It helps them in decision making on future career choice. It helps both students and faculty members in understanding the work culture of the industries. It helps faculty members in building up of useful case studies for improving the quality of future teaching. It provides them an ability to identify the research programmes of industrial importance. Industries on the other hand get fresh and well trained technical personnel and also can do better communication with higher learning centre. Interaction between industries and institution also creates opportunities for collaborative research. As a whole the interaction and collaboration between educational institutions and industries helps generating sense of pride in the nations among Indians all over the world by providing excellent research findings.
Admission of Students	GCM College Of Education is a Govt. Aided College established on the year 1967. It is one of the oldest reputed Teachers' Training College of the State. It is recognized by NCTE, affiliated to WBUTTEPA and is accredited by NAAC(2nd cycle on 2016). Being a Govt. Aided college the admission of B.Ed. course is held on stand alone basis following the norms of State Govt. , Affiliating Univ. and NCTE. Admission takes place strictly on basis of Merit with due information through News paper, college website college notice board. The intake capacity of our institution is one

basic unit. Out of which 50 percent seats are reserved for Deputed / In-Service teachers 50 percent seats are reserved for Fresher students. However, 22 seats are reserved for SC, 7 are reserved for ST and 3 are reserved for physically challenged category and 10 seats are for OBC category as per Govt. Norms. There is no Management quota in our institution. The students admitted to the B. Ed. course are from diverse back ground. Our institution provides equal opportunities to all student teachers in all the curricular and co-curricular activities. The academic session starts from 1st July of each year.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	To use ICT in the process of planning college-events and activities, institute uses personal e-mails. Important notices and reports are also circulated via e-mails. E-governance is the integration of Information and Communication Technology in all the working processes of the system. It aims to minimize the manual efforts and improve the communication, create transparent system, and to be cost and time effective.
Finance and Accounts	With the aim to produce immediate information in finance and Accounts i.e."Single Click Accounting", this section of College is partially e-governed. The college uses the Tally 9 for the transparent functioning of Accounts section. The Accounts section prepares all relevant documents for annual Audit work and sends it to the State Govt. appointed Auditor through online mode and it is also primarily verified through online before final physical verification. It saves time, paper and cost.
Student Admission and Support	Student admission for the year 2018-2019 is completed through online. The college Admission portal is developed to fulfill the need of Student admission and Support. The software is used for online admission process via link provided to college website http://www.aca.edu.in/. As the admission process is through online process, admission forms are also provided online. Students submit

	required documents through online. The software used for admission helps preparing the common merit list, Method subject wise merit list and category wise merit list which is uploaded on college website. Short listed students are called for counseling through website notification and SMS services. Selected students deposit their admission fees directly through online mode and can download the receipt challan after admission. Hundred percent transparency of the Admission process can be maintained by following this procedure
Administration	To achieve the target of Paperless IQAC , committee members of it started using internet facilities like for example - to prepare Feedback forms and get Online feedbacks of Students, Parents. The college has Biometric attendance for teaching and non-teaching staff. The college campus is equipped with CCTV Cameras installed at various places of need. So the whole college premises is under CCTV surveillance. ICT has been introduced in the Administrative work. College staff uses smartphone with inbuilt social app like Gmail to communicate. Different WhatsApp Group among Principal,Faculty members, staff and students , help to provide the brief notices of any event to be happened in college. WhatsApp Groups are also used for awareness and of smooth functioning of the institution.
Examination	To achieve Paperless communication between Principal, Faculty members and Staff, Examination section generates various documents through use of ICT like - to generate seat Numbers, Hall-Ticket, Term end exams results etc. It also helps to generate subject wise roll call list for all subjects, student fees records and print the exam seat number wise list for seating arrangement during University Exams.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

Nill	NIL	Nill	Nill	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	5	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	INTEREST FREE PUJA ADVANCE	Scholarship is provided by West Bengal Govt.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

On a daily basis, the institutional accounts are updated. The income and spending figures are subject to internal auditing by the colleges Finance Subcommittee. The colleges income and expenditures are prepared in detail by the colleges accountant for presentation to the Finance panel. As advised by the agency, an external audit was conducted by Department of Higher Education, Government of West Bengal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

				0		

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	INSTITUTIONAL AUTHORITY
Administrative	No	Nill	Yes	GOVERNING BODY

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher Association formed within the time period. There was discussion on constructive suggestion and meetings.

6.5.3 – Development programmes for support staff (at least three)

As our intuition has no group-c post during that time so such development programme was conducted.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Staff members were encouraged to write high-quality publications in reputable journals. 2. Faculty and students are encouraged to use information and communication technology (ICT). 3. Improvements to student welfare infrastructure (stone seats for students to have lunch and rest in a natural setting). Learning resource resources have been added to the library.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	NATIONAL CONFERENCE ON CURRENT ISSUES ON TEACHER EDUCATION	31/07/2018	31/07/2018	31/07/2018	130
2018	OBSERVATION OF THE ANNIVERSARY OF THE HISTORIC SPEECH BY SWAMI VIVEKANANDA AT CHICAGO	17/09/2018	17/09/2018	17/09/2018	100

2019	COMMUNITY OUT REACH PROGRAMME, DEVELOPMENT OF VALUES THROUGH MORNING ASSEMBLY AND ALSO THROUGH TEACHING IN REGULAR CLASSES.	26/01/2019	26/01/2019	26/01/2019	60

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	NIL	Nill	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Plantation programme	04/09/2018	04/09/2018	65

Distribution of fruits at Hospital	15/08/2018	15/08/2018	55
Campus Cleaning Programme	07/01/2019	07/01/2019	85

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Use solar panel, 2) Plantation,3) Proper cleaning our college campus, 4) Proper sanitation in the college

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Assembly: Every day in our college assembly is organized at 11:00 a.m. All teachers and students sing national anthem. The main intention of the college assembly is to develop a feeling of unity among all the students and teacher. To inform the students about daily activities and program more clearly. To develop in students about the sense of identity in the college. To give an insight of experiential moments with anecdotes and stories and co-curricular activities. To motivate the students with appreciation, rewards, and accolades on performing well in academics and curricular activities. 2. Use of ICT in teaching-learning: There is ICT room in our college where students and teacher prepare their ICT based teaching-learning materials. Teachers use power point presentation for their teaching where it is needed. The students present their internal assessment topic with the help of power point presentation. Motivation to use student-centric ICT enabled teaching. 3. News paper reading everyday at college: At the time of prayer in college, various news such as educational news, world news, politics, economy, sports, business, industry, trade and commerce etc. are serviced by two students and it continues according to their college roll number every day. And they write thought of the day on whiteboard. It's useful to stay updated on news items as they unfold. By reading newspaper on a daily basis, you're better equipped to form opinions on things that are currently happening, and you're also likelier to be prepared if a world event has a direct impact on your life. Reading newspaper is a good habit that can provide a great sense of educational value. The students service various exams news like AIIMS, UPSC, admissions in various universities, exam results. A no. of sporting events is organized from time to time in the country across the nations. One can get all information about the list of players, which game is going on currently, medals tally, players ranking, who won which medal, the winners the competitors, etc. These types of news are serviced by our students. They service the news about what's currently happening in the world, the news could involve matters of high consequence, such as war, climate, the economy and national elections, or topics that are arguably more trivial, such as political sex scandals, celebrity gossip and debates on minor issues. They tell about everyday temperature and humidity level and any other weather report like rain. They write thought of the day on whiteboard and everyone read it such as "Many of the economic challenges we face today stem from the neglect of supply side policies over the past decade or more"-Agustin Carstens. 4. Exhibition on teaching-learning materials: The exhibition on teaching-learning materials took place every year in our college. The students are taught to create low cost teaching learning material (TLM) by teacher educator in teaching-learning process. Papers, thermocol, cardboard, Plastic, Plaster of Pairs and any other relevant materials are basically raw materials for making TLM. After completion, the students are trying to make low cost TLM according to their subject and lesson. There are eight method subjects in our college as Bengali, English, Mathematics, Physical Science, Life Science, History, Geography and Education. Each student make TLM which are useful in schools in their

respective subject such the students of Mathematics make models and charts on the content of arithmetic, algebra, geometry, trigonometry, mensuration. Same for other subjects the students make different types of TLM according to their subject. On the day of exhibition the students demonstrate their TLM and explain how to prepare it, how to use it and what is the importance of it in school education. The teacher educators, students and other visitors see the exhibition on teaching learning material. 5. Campus cleaning program: Gopal Chandra Memorial College of Education has organized a Clean Campus campaign in the session-2018-2019 to educate and to promote civic sense among students community. Students were advised not to throw paper plates, water bottle, paper cups, tissues, and many unwanted things on campus Lawns, Library, cafeteria, umbrella canteen, garden, sitting Area, corridors, class rooms, pathway and other open areas which is very unhygienic to all of us. They were also informed to make the college campus class rooms a beautiful place for one and it makes individuals healthier when the environment around them is healthy. 6. Arrangement of a picnic: Our College has organized a outreach program as picnic in the session-2018-2019. Picnics give us an opportunity to escape from the daily routine and help us open up more with respect to our feelings albeit in a relaxed atmosphere. Picnics are great for sharing problems/issues the students may be facing at college or in life. They offer a relaxed atmosphere in which to listen and collectively come up with solutions to tackle the problem. 7. Cultural programs: Our College has organized various cultural programs such as fresher welcome, farewell, celebration of Holi, Puja Agamani etc. The cultural activities enhance the confidence level of the students thereby allowing them to perform better. These activities develop the personality of the students and assist them in shaping a good career. In fact, students can also leverage the advantage of participating in various activities. 8. Distribution of fruits among patients in hospital: Every year our college distributes fruits among the patients in BC Roy General Hospital and Maternity, New Barrackpore. The vision of the practice is to help hospital patients, to build up values among students, to increase cooperative mentality by helping needy peoples. 9. Use of separate dustbin for organic and inorganic waste: The teachers, students and other staff in our college use separate dustbin for organic and inorganic waste. Inorganic matters only take little to no effect from microorganisms in the decomposition process. Thats why they take a very long time to disintegrate. Meanwhile, organic materials are biodegradable. It means that they are capable of being decomposed by bacteria or other living organisms so they can decay. Some examples of inorganic waste are aluminum cans, spoons, plastics, and glass. And a few instances of organic waste are paper, cardboard, and food remains. While organic waste is relatively safer to the environment and easier to dispose of, inorganic waste takes forever to decay so disposing of it can be a challenge. That's why the best thing to do is to reduce, reuse, and recycle. While the triad has become a somewhat overused slogan, it is still the way to go if you want to help save the planet. 10. Teacher's Diary: All teacher educators maintain daily Teacher's Diary where they mention time of arrival in college with their signature, no. of classes allotted, no. of classes taken and time of departure from college with signature. 11. Biometric Attendance Machine: All teaching and non-teaching staff of our college registers everyday to mark their attendance by biometric fingerprint attendance machine.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.gcmcollege.in/naac/institutions-best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Recognizing its privileged position as a premier institute of higher learning, Gopal Chandra Memorial College of Education makes consistent efforts in fulfilling its social responsibility toward poor people. When you are the reason of someone's happy, it is a wonderful moment and great achievement for you. The college authorities, staff and students believe that the true essence of empowerment lies in creating sustained forms of emancipation by generating lasting opportunities. An awareness of the plight of the marginalized and under-represented is the antidote to the forces of self-centered gratification so prevalent in our consumerist generation. The outreach aimed to highlight that education and independent thought are the most effective means of breaking down "narrow domestic walls" (Tagore). Name of the event: Distribution of fruits among the patients in hospital Vision: The vision of the event is to help hospital patients, to build up values among students, to increase cooperative mentality of students by helping needy peoples. Place of event: BC Roy General Hospital and Maternity, New Barrackpore. It is placed 2 km. away from our college. Particulars of the event: Every year at 26th January, the Republic day of India, students and teachers of the college distributes fruits (apple, banana, orange etc.) among the patients in BC Roy General Hospital and Maternity, New Barrackpore. It is very importance for community development. This type of Outreach programs is beneficial not only by providing the students an academic foundation but also to develop their self-confidence, leadership qualities, and their responsibilities toward the community.

Provide the weblink of the institution
https://www.gcmcollege.in/naac/institutions-best-practices/

8.Future Plans of Actions for Next Academic Year

1. Infrastructural development – The institution plans to renovate the rooms and increase the total number of classrooms in the college. The auditorium will be furnished with new curtains, and new podium and chairs will be procured. ICT cum language lab will be set up with necessary equipment and resources. The extension building will be further developed by the institutionas per plan. 2. Augmentation of resources in all the laboratories- The institution plans to purchase and upgrade resources annually in all laboratories namely – Physical Science, Life Science, Social Science, Psychology, Education, Language, Mathematics, and Art and craft cum Work Education. 3. Purchase of air conditioners – The college plans to purchase and install air conditioners in the auditorium, staffroom, Principal's room, office, library and ICT room. 4. Purchase of ICT equipment - The college plans to furtherupgrade the computers available in the college and purchase more. 5. Purchase and installation of CCTV camera – More cameras would be installed all over the building. 6. Library development – There are plans to annually augment the number and variety of books, journals, and e journals, magazines in the library. 7. Introduction of M.Ed. course – The college plans to take further steps to introduce M.Ed. programme soon. 8. Development of each subject department- With the appointment of new faculty members in the college, the institution plans to develop each department subject-wise with more learning resources and laboratory resources and classrooms.