



SELF APPRAISAL REPORT

PREFACE

Gopal Chandra Memorial College of Education was started in July 1967 to provide Teacher Education of B. Ed. standard under University of Calcutta. College was established by New Barrackpur Siskharthi Samaj. The founder of this college was Late Haripada Biswas, a distinguished Social Worker of this country. To remember an eminent educationist and ex-Principal of this College Late Gopal Chandra Majumder, his friends and admirers named this college 'Gopal Chandra Memorial College of Education'.



*L*ate Haripada Biswas was born on 18/10/1900 at Vill. Barrackpur, Subdiv. Daulatpur, Dist. Khulna, (Now in Bangladesh) and passed away on 15/06/1976 at New Barrackpur (West Bengal).

He was a social worker. This college was established by Late Haripada Biswas. He also established different educational institutions like three colleges at New Barrackpur and a large no of High Schools & Primary Schools in this locality.

He was not only known in this locality, but also he was one of the well known persons in our state. He was very much simple, active, enthusiastic & energetic person.

On behalf of the college we pay our homage to the well known personality.

LATE HARIPADA BISWAS



LATE GOPAL CHANDRA MAJUMDER

The college was inaugurated on July' 1967 by Late Durga Das Basu, the then Hon'ble Justice of High Court of Calcutta. At present the college is affiliated to West Bengal State University, Barasat. It is recognized by NCTE & included under 2f & 12 (b) of UCG act. It was also assessed and accredited by NAAC (B+) in the year 2004. The college was under Calcutta University up to the session 2007-08.





FACULTY MEMBERS, STUDENTS ALONG WITH NAAC VISIT TEAM – 2004

The college is situated near B.T. College Bus Stand (4 to 5 minutes walking distance), New Barrackpur, Kolkata – 700131. It is about 2 km. from New Barrackpur Railway Station. Auto rickshaws / Rickshaws are available to reach the college from both Bus Stand & Railway Station.

The aims and objectives of our college is to give proper training to In-Service as well as Pre-Service Teachers. It aims at empowering Student-Teachers with the professional and social competencies to compete with the challenges of society.

Our Governing body, teaching faculties, non-teaching staff and students have been working as a team with excellent co-operation and collaboration. Our faculty members try their best to provide proper guidance to all the trainees.

Self Study Report of the Institution is a comprehensive report of the college regarding its achievements, strengths, weakness, opportunities and challenges. In this report, attempts are made to provide a comprehensive picture of different curricular, institutional, administrative activities to realize our mission & vision as per NAAC guidelines.

Based on the vision to promote a society based on love, freedom, liberty, justice, equality and fraternity, our aim is to create young student-teachers of competence, commitment, compassion and consciousness for society. This will enable the students-teachers to become proactive for desirable social changes at local, national & global level. The faculties and stake holders try their best to

provide suitable environment to the student-teachers for their all round development.

During the last 48 years, the student-teachers from different districts of our state as well as nearby states such as Bihar, Jharkhand etc. have successfully completed B. Ed. course from this institution. This institute is marching ahead successfully towards realizing its much-cherished goal of imparting competence as well as value based education since its inception. The results in different years prove that our college is one of the best colleges in our state. Our institution has the privilege to provide healthy & peaceful atmosphere. We always aspire to scale great heights in its quest for excellence in promoting intellectual growth and inculcating values among the student-teachers for development of society.

The teachers of this institution are devoted to fulfill the vision of the college by involving the student-teachers in different activities and promoting competencies in them to become best citizens of our country having humanistic values. As one of the best teacher's training institution, the college gears up adequate mechanism and adopts new pathways in achieving the goals of academic excellence by different activities such as seminars, workshops, community outreach programmes & different co-curricular activities. We organise different value based programmes to make the students to be global teachers, good human beings, confident leaders and dedicated citizens for our nation. The proper efforts are given by our faculties to provide the best experience to the learners and develop the required competencies to meet the challenges of teaching profession. The various advancement in different aspects that have carried out are summed up briefly under the seven criteria.

Executive Summary

Self Appraisal Report (SAR) of our College :

Seven criteria are discussed briefly in the executive summary and it includes a) Curricular Aspects, b) Intake Capacity, c) Research Consultancy & Extension, d) Infrastructures and learning Resources, e) Student Progress and Support, f) Governance, Leadership and Management, g) Innovation and Best Practices.

There is also necessity of SWOC analysis which consists of strength, weakness, opportunities and challenges.

1. Curricular Aspects :-

Gopal Chandra Memorial College of Education is under West Bengal State University, Barasat and follow the prescribed B. Ed. syllabus of this University with effect from session 2011-12. Faculty members of college usually actively participate in different curriculum development programmes, seminars & workshops . Our Teacher-in-Charge was one of the members of the B. Ed. Curriculum committee. The institution has developed a college prospectus which provides all the relevant information about the college. Such information include admission procedure, rules & regulations including fees, infrastructural facilities, different committees, curriculum & proposed activities which help student-teachers to prepare themselves for B. Ed. course in an effective manner. The B. Ed. syllabus prescribed by WBSU, Barasat follows NCTE norms and it aims to develop professional skills through curriculum transaction and other activities.

The institution develop academic calendar for transaction of curriculum. Curriculum consists of different Theory papers along with Practicals. All the practicals are evaluated both externally & internally. Curriculum also consists of different outreach programmes.

The institute also organises different seminars in topics of value education, topics related to physically challenged students, life skill education etc. to encourage student-teachers for values, inclusive education etc. ICT is introduced in the curriculum as application of computers in teaching-learning process. In the curriculum there are seminar presentation of different method

subjects by power point presentation, pedagogical analysis of different method papers, Simulation Teaching, Life Skill Education, Term paper, Action Research, practical of different laboratory based subjects such as Physical Science, Life Science, Geography, Psychology, Computer application, Work Education and Physical Education.

2. Intake Capacity :-

The intake capacity of our institution is one hundred. Among 100 seats, 50 seats are reserved for Deputed / In-Service teachers & 50 seats are reserved for Fresher students. However, 22% seats are reserved for SC, 6% are reserved for ST and 3% are reserved for physically challenged category as per Govt. Norms. There is no Management quota in our institution. The students admitted to the B. Ed. course are from diverse back ground. Our institution provides equal opportunities for all students teachers in all the curricular and co-curricular activities. The academic session is started from 1st July of each year. On the first day of academic session, the IQAC organises an introduction programme to orient student-teachers about the course & also to know the students about their skills. Both our faculties and student-teachers introduce them on the first day. Professional skills are developed among the student-teachers through Communication Skill, Simulated Teaching, Internship, Seminar Presentation, Action Research and feed back mechanism. Each student-teacher complete at least twenty lessons in each method i.e 40 lessons during internship period which is monitored by our teaching faculty through correction of lesson plans, supervision of lessons, preparation of teaching aids, construction of achievement tests and feed back on given lesson. After supervision of the lesson, comments of supervisor is an important part during internship period to rectify the student teachers teaching.

As per university syllabus, there are two semesters having full marks in each semester of 350 marks for Theoretical papers and rest 350 marks for Practical papers. The Practical papers are evaluated both externally & internally but theoretical papers are evaluated externally. The allotment of marks for internal & external evaluation are 1:1. In internal assessment, there is continuous comprehensive assessment which is based on percentage of attendance, participation in different co-curricular programmes, performance in term papers, seminars, teaching skills in practice teaching programmes and internal tests. Semesters are conducted by WBSU, Barasat. For internal assessment of student-teachers, the institution has to follow the format of university.

3. Research Consultancy & Extension :-

Research consultancy and extension : - The institution encourages faculty members to undertake research activities. The Teacher-in-charge is an Associate Supervisor for Ph.D. works of Dept. of Education under Calcutta university. One of his Research Scholar has already submitted thesis. There are also two research scholars working under his guidance. The topic of one scholar is Science Methodology and other one is Environmental Education. Two UGC minor projects are already submitted during last three years.

In the session 2011-12 & 2012-13, there were four full time teachers of Associate Professor Rank. There were four permanent teachers (including teacher-in-charge) with Ph.D, among two CWTT one is with Ph.D. and the other one is pursuing Ph.D. Two Guest / Part Time Lecturers were working in college.

During the year 2013 to 2015 June, one full time teacher & one part time teacher are retiring, then the status remain as 3 teachers with Ph.D, CWTT – 1 Ph.D, CWTT – 1 pursuing Ph.D, Parttime – 1.

At present in the session (2015-16), the Principal has Ph.D. degree, 3 Associate Professors have Ph.D. degree, one Assistant Professor has Ph.D. degree, one CWTT has Ph.D, one CWTT pursuing Ph.D. , two Guest Lecturers, one Part Time Teachers. Among 10 teachers, 6 teachers have Ph.D. & one has already submitted thesis.

Teacher-in-charge has worked in different capacities in WBSU as one of the members of Board of examiners. Our three Associate Professors are the authors of Text Books (Bengali version) of B. Ed. level of different universities in our state. Teacher – in – Charge was also author of Text Books of D.El.Ed level and also the author of ninth standard physical science book as per new syllabus of Madhyamik Board.

Teacher-in-charge helps the student-teachers for Action Research (prescribed in the WBSU syllabus). As per University syllabus, the institution also trains and inculcate the spirit of research among student-teachers by encouraging action research projects. Faculty member also provide honorary consultancy to the authorities of different colleges in different aspects.

Teacher-in-charge had also provided honorary consultancy to the self financing colleges for the development of the academic activities of the college. He participates as resource person in different seminars as well as seminar cum workshops in different self financing B. Ed. colleges of West Bengal.

The institution also organizes different U.G.C .sponsored seminars in collaboration with different B. Ed. colleges. Institutional level seminars, Guest lectures, cultural exchange programmes & inter college foot ball match are organized by our college. The institution also organize various extension activities through N.G.O, alumni etc. The extension activities are Exhibition on Teaching aids, Re-Union, Blood Donation Camp, Plantation, different awareness programme etc.









PROCEEDINGS

UGC Sponsored State Level Seminar

**Held on
19th & 20th Sept., 2013**

A peer reviewed journal “Educatum” having ISSN No (9275) is published in each year to enhance knowledge. In this Journal, the faculties (Department of Education) of different universities of our state, the faculties of different B. Ed. colleges, Research Scholars submit their articles (related to emergent trend in education) for publication. Such articles are reviewed by experts and selected articles are published in the Journal.

Our librarian attends different extension programmes related to library in different colleges of our state. He also attends different library science related seminars and present papers in it. Financial help to our librarian was also given by our college to participate in different seminars related to library activities.

4. Infrastructure and Learning resources : -

The college building is three storied with necessary amenities. We have well furnished Class Rooms, Laboratories, Auditorium (construction in progress), Staff Rooms, Principal Chamber, Office Rooms, Library etc. as per NCTE norms.

There are nine laboratories such as Language lab., Physics, Chemistry, Geography, Life Science, Work Education, Physical Education, Psychology & Computer laboratories.



The college library along with 12 computers are kept in the 2nd floor of the three storied building. There is a reading room having provision of reading facilities of 30 students at a time. The library facilities are availed by teachers, non-teaching staff, students, researchers of this college and other institutes.

Present position of library is as follows; Total number of **Text Books =12597 nos, Text Books =4409**, Reference Books = 8188 nos, Book Bank = 2441. Rare books like encyclopedia, Dictionary, Year Book, Atlas etc. & Journals are also available . Library is equipped with the books commonly needed by the students of the subject. Online Reading and Browsing facilities are given to the Teaching staff, Non-Teaching staff and students of the college. NCERT, NCTE journals

are also available to improve the academic activities of faculty members, research scholars and student teachers.

Spacious reading room, CD/DVD, INFLIBNET, DELNET, different research journals/ Magazine and research cubicles with internet connections cater to the need of students and staff.

Library software – SOUL – 2.0 network version, the computers, xerox machines, generator, website etc. are under the annual maintenance contract.

College library has book bank facilities and it is computerized. Books for different competitive exams are also available. Library provides the student support services for examinations like SSC, NET, SET etc.



College Library

The institution has Interactive Boards, LCD Projectors, O.H.P. etc. The power generation is also installed in the campus. There are two common rooms (boys and girls) and adequate latrines and urinals (both male & female). There is a play ground attached to the Jessore Road at B. T. College Bus Stop having area of 38-12-0 Katha or 27,900 sq.ft.(2,641 sq.m.).

5. Student Progress and Support : -

The website (www.gcmcollege.org) , Academic Calendar and prospectus provide relevant information to the stake holders about the institution. The faculties monitor the student-teachers through lectures, seminars, tutorials etc. Different practical activities are monitored through regular attendance, continuous comprehensive assessment, practical works, writing lab. note books etc. The welfare and progress of students are ensured through constant interaction by academic and psychological support given by our faculty members. The institution provides special support to academically low achievers through special classes taken by the teachers.

Different community outreach activities like Blood Donation Camp, Cleaning of College Campus, Plantation within the campus, Cleaning works etc. are done by our student-teachers with the active participation of our faculties.

The institution has constituted different committees/cell to cater diverse needs and welfare of the students.

Siksharathi Samsad is formed by selection process in each session. No problem arises so far during the formation of Siksharathi Samsad. Siksharathi Samsad conduct different co-curricular activities such as Exhibition, Games & Sports (Indoor & Outdoor), Community Outreach programmes, Cultural Competitions, different day observation, Annual Function, Picnic, Excursion etc. To conduct different programmes, the Samsad can take the decision in co-operation with the faculty. Then Samsad intimates their decision to the Head of the institution to conduct a programme. If any problem arises, the Head of the institution guide the members as the President of Siksharathi Samsad.



As per statute of University, there is a Siksharthi Samsad to conduct different programmes smoothly. Head of the institute is ex-officio President of it. In our institution a Siksharthi Samsad is formed each year by selection process with the co-operation of student – teachers . It is the duty of the Samsad to see the welfare of the students. Samsad may give suggestions for better functioning of the institution.

Our teachers guide the students to solve various academic, personal and social problems. The women's cell tries to solve the problems faced by the women student-teachers as well as faculties. Feed back from the students are taken in the form of structural questionnaire which help to improve the academic & infrastructure of the college.

There is a Registered Alumni Association which can help to maintain a meaningful and a life long relation with the alumni. Our Alumni Association actively take part in different programmes of the college. The association organizes Re-Union programme & publication a magazine each year. The institution organizes various programmes like Seminars, Exhibitions, Cultural Exchange programme etc. The institution published a college magazine Eshana each year to encourage creative writing of the student-teachers.





Magazine Swarna Swaran published by Alumni Association

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(বার্ষিক পত্রিকা— ২০১০-২০১১)



রবীন্দ্রনাথ ঠাকুরের জন্ম সার্থশতবার্ষিকী,
আচার্য গগেনচন্দ্র রায়ের জন্ম শতবার্ষিকী আমাদের প্রদ্বার্য

GOPAL CHANDRA MEMORIAL COLLEGE OF EDUCATION



Assessed & Accredited by NAAC Grade : B+
Recognised by NCTE

P.O. : New Barrackpur, North 24 Parganas
Kolkata- 700 131, West Bengal

Phone : 2567 2826 (O) & 2567 5823 (Lib.)

website : www.gcmcollege.com

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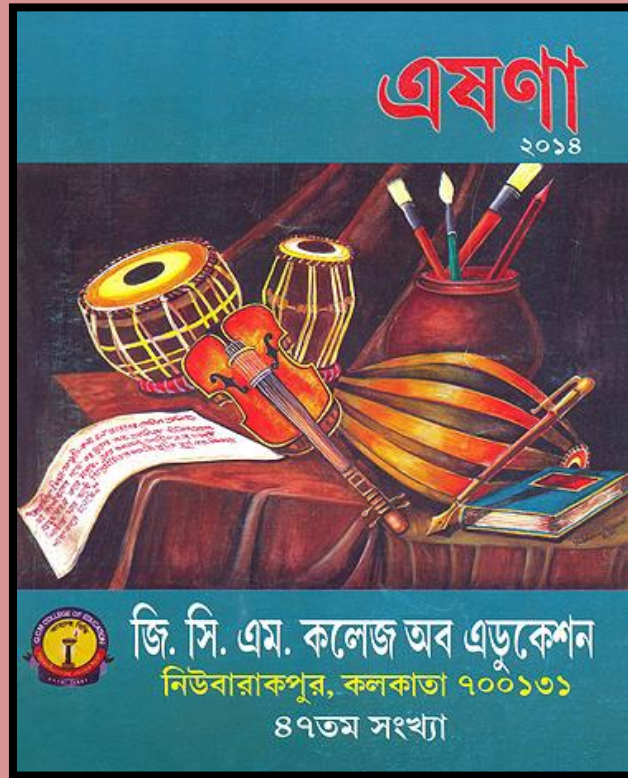
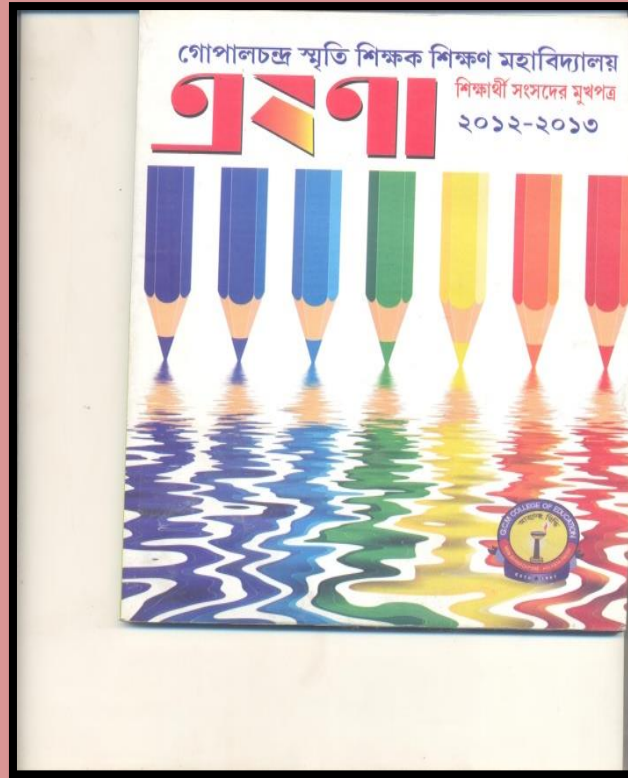
২০১১-১২

স্বামী বিবেকানন্দের
সার্থশতবার্ষিকী প্রদ্বার্য

গোপালচন্দ্র স্মৃতি

শিক্ষক শিক্ষণ মহাবিদ্যালয়

নববারাকপুর, কলকাতা- ১৩১





College Magazine.

6. Governance, Leadership and Management : -

The Governing Body (G.B.) of college consists of Teacher – in – Charge as Secretary, two Govt. Nominees, two University Nominees, four Teacher representatives, two Non-Teaching representatives & one Student representative. It is the decision making authority who takes administrative decision pertaining to the institution. The G.B. provides all the necessary support for smooth running of the institution. G.B. meetings are conducted in democratic manner. Different institutional activities are decentralized among the teaching, non-teaching & students-teachers. Academic activities of the institutions are monitored by IQAC & Teachers' Council. Administrative activities are monitored by the G.B.

The G.B. monitors the faculty members by recognizing their potentialities. The Teacher – in – Charge as the Secretary of the Governing Body plays a leading role in administration and maintains transparency in institutional activities.

The institution is associated with ten Practice Teaching Schools during internship period. Our student-teachers try their level best to teach students with proper methods of teaching and proper Teaching Learning materials. Student-teachers also participate in school activities as per direction of the school authority.

To manage different activities of the college, there are different committees like Teachers' Council, Finance Sub-Committee, Building Committee, Women's Cell, Anti Raging Committee, Magazine Committee, Journal Committee, I.Q.A.C., Administrative Cell etc. Secretary of Teachers' Council plays a leading role in academic part. Coordinator of IQAC also plays important role for different academic & co-curricular programmes. The active participation of all faculties in academics and administration together with internal co-ordination and monitoring by IQAC make it possible for the institute to achieve the goals.

7. Innovation and Best Practices : -

The institution has IQAC to look after different academic activities as well as co-curricular activities as follows.

- i) To conduct Seminars (UCG or Institutional level).
- ii) To publish Journal Educatum having ISSN No.
- iii) Guest Lectures on different topics.
- iv) To conduct different community-outreach programmes.
- v) To conduct Exhibition on Teaching Aids.
- vi) To prepare Academic Calendar etc.

Apart from these other innovation best practices are follows.

- i) Regular Classes.
- ii) Disciplined environment.
- iii) Good relationship among the stake holders.
- iv) To organize different cultural & sports competition (intra college & inter college).
- v) To facilitate quality teaching for good results of students.
- vi) To conduct educational excursion, picnic etc.

Innovation practices of the institution comprise the use of education technology in teaching-learning, active involvement of Registered Alumni Association etc. in promotion of academic environment.

The institution ensures good quality of administration through decentralization and participation of all members of G.B. in policy making decision.

Equity, special attention to the weaker sections, representation of women's cell in all aspects ensure promotion of social justice.

Different aspects addressed emphatically are as follows.

- Emphasis on quality education i.e to prepare good teachers.
- Emphasis to produce a good citizen who will contribute to national development.
- Promoting the use of technologies in teaching – learning process.
- Inculcating the value education among students.
- Promotion of transparent and participatory governance.
- To promote research & extension activities.
- To involve student–teachers in different community outreach programme.

SWOC Analysis :

In analysis of different factors, it is found that there are certain strength as well as weakness in our institution but there are also some opportunities and challenges by considering the different aspects related to the entire spectrum of stake holders of the institution. These are summarized as follows.

Strength ;

- Decentralized responsibilities.
- Democratic outlook of Teacher – in – Charge.
- Well behaved Teaching Faculties & Non-Teaching staff.
- Qualified and efficient Teaching staff.
- Supportive non-teaching staff.
- Use of educational Technology in Teaching – Learning process.
- Well planned Library & Laboratories.
- Well behaved Sikshartha Samsad.
- Good Examination Result.
- Registered Alumni Association.
- A very good relationship with the stake holders.
- No smoking zone within the college campus.

Weakness :

- Space problem.
- Lack of Academic flexibility in designing the curriculum.
- Lack of sufficient opportunities for the professional enrichment of the faculty.
- Lack of adequate co-operation from most of practice teaching schools during internship period.

Opportunities :

- Enrichment of human resources.
- More financial assistance from UGC.
- More financial assistance from State Government.
- Development of research culture among faculty members.
- To undertake major & minor research projects from UGC.
- To open M. Ed. classes i.e to adopt composite nature as per NCTE Norm – 2014.
- To renovate the Play Ground.
- To involve the student-teachers more and more in community activities.
- To involve alumni in different programmes of institution.

Challenges :

- Bringing the institution to the college of composite nature.
- Bringing the institution to the level of potential of excellence.
- Implementation of new syllabus (prescribed by New University WBUTTEPA in our state).
- Preparing student-teachers as prospective teachers for 21st century.

***** END *****